



promoting opportunities for children

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FUNDING REQUEST FORM

Include this form with any supporting documentation and forward to the Foundation Executive Director, Joe Rusiewicz, after all signatures below are acquired. Stamped signatures are invalid.

I am requesting an allocation from the Foundation in the amount of \$

Check made payable to:

This amount will be spent by (date)

The funds will be used to meet the following education need(s) - Describe the project in detail on the back of this form.*

*If funds are to be used for a field trip, the project description must include the number of students and the cost of a ticket per student.

Funding Categories: (Check all that apply to total the above request)

- Supplies Amount
Equipment Amount
Outside Service Amount
Field Trip Amount
Transportation Amount

Upon request, I agree to provide a written update to the Foundation's Executive Director that details how the funds were allocated and provides the Foundation with an understanding of the impact of the funded project.

Request is submitted by: Name (printed)

Signature Date

Request is supported by my supervisor: Name (printed)

Signature Date

Request is supported by Pottstown School District Superintendent:

Signature Date

Amount Awarded by Foundation Date

Signature of Executive Director: